



inventech
connect

User Manual

INVENTECH CONNECT

Procedure for submitting
**attend the meeting
in person**

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- Request status tracking examples

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Tracking and editing of petitions

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Downloading Manual/System Tutorial Video

1

Preparing information for submitting the request to attend the meeting in person

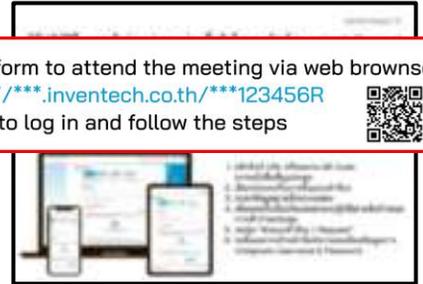
Submitting a petition through the Inventech Connect system For attending the meeting in person, method and the steps are as follows

Information delivered to attendees

The attendees will receive a meeting invitation letter, and attachments sent by the company

- Attachment provides a link to attend the meeting.

1. Submit a request form to attend the meeting via web browser, Press the link https://***.inventech.co.th/***/123456R or Scan the QR Code to log in and follow the steps



Preparation of information and documents

- Copy of ID card, or copy of passport with duly signed copy.
- Additional documents according to the conditions of the company



Shareholder registration number



ID number

or



Passport

Preparing equipment

You can be accessed through electronic devices, computers and mobile phones



Supported web browsers



Google Chrome



Safari



Microsoft Edge

2 The procedure for submitting a request to attend the meeting in person

Step 1 | Fill in the attendee information.

Fill out the following information for submitting a request to attend the meeting via the Inventech Connect system :

Choose the form of submitting the request for **attendance by yourself**

1. Fill in shareholder information
 - Shareholder registration number ID
 - number/Passport number
2. Attach the identity document

You can check the required documents under the conditions for attaching documents.
3. Agree to the terms and conditions
 - select agree to the terms of attendance through the Inventech Connect system,
 - and select agree to the terms and conditions. personal information
4. After filling out all the information, then press the "Next" button.

The system will verify shareholder information from shareholder registration number and citizen identification number/passport number with registration book closing information to verify shareholders' right to attend the meeting.

2 The procedure for submitting a request to attend the meeting in person

Step 2 | Fill out the information for verifying the identity of the attendees.

inventech systems | Home | Join a Meeting | User Guide | Support | EN

Request Form

Step 1 Information | **Step 2 Identity information** | Step 3 Verify your identity | Step 4 Completed

Information for verify the identity of Shareholder

Shareholder email
Somsri.Suk@gmail.com

Shareholder's mobile phone number
091-2345678

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- 1. Fill in the information to verify the identity of shareholder.
 - Shareholder email
 - Shareholder's mobile phone number
- 2. After filling out all the information, press "Next"

Step 3 | Verify your identity via OTP

inventech systems | Home | Join a Meeting | User Guide | Support | EN

Request Form

Step 1 Information | Step 2 Identity information | **Step 3 Verify your identity** | Step 4 Completed

Verify your identity via OTP

Please enter the 6-digit OTP security code that you received via phone number by being sent to the number 0912345678
Reference Code ACEDG

9 4 8 2 1 6 | Request OTP

Verify your identity via email, press Request from Email

Back | Submit

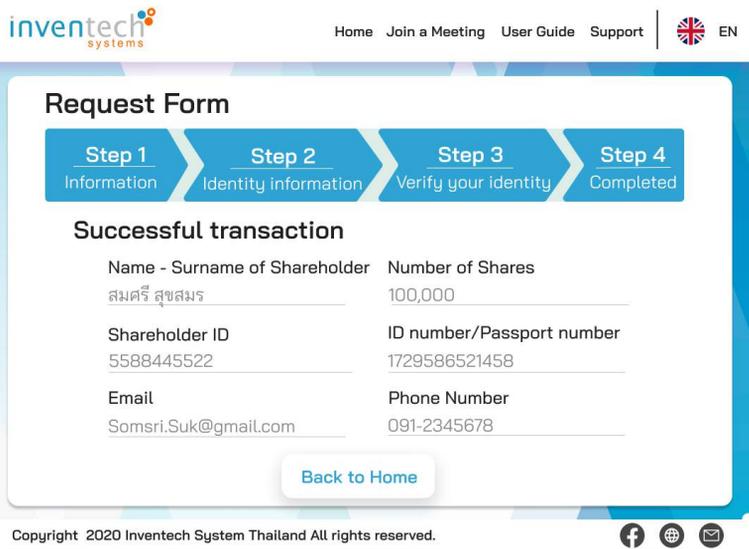
Copyright 2020 Inventech System Thailand All rights reserved. | f | g | e

- 1. Press the button "Request OTP"
 - Enter the 6-digit OTP.
 - or request an OTP from email
- 2. Press the button "Submit a request"

2

The procedure for submitting a request to attend the meeting in person

Step 4 | Successful transaction (Verify the accuracy of the information)



The system will display the information submitted in the application to verify the accuracy of the information.

- Shareholder Information

It completes the petition submission process.

The staff will check the information on the request form and the identity document

Participants can check the status of a request in two ways :

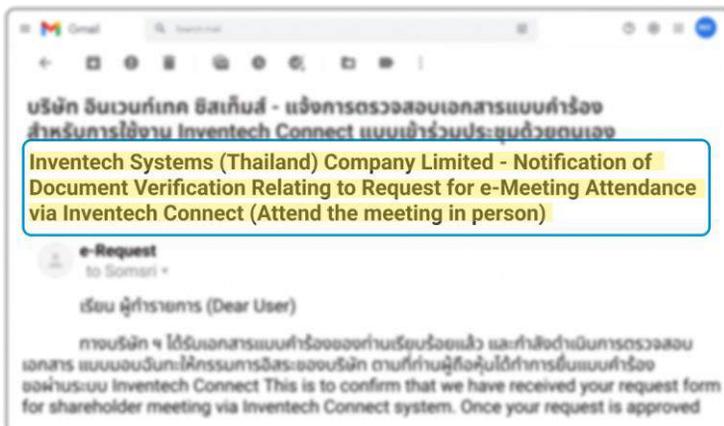
1. E-mail notification of request verification
2. Request status tracking via Inventech Connect system

Request status tracking examples

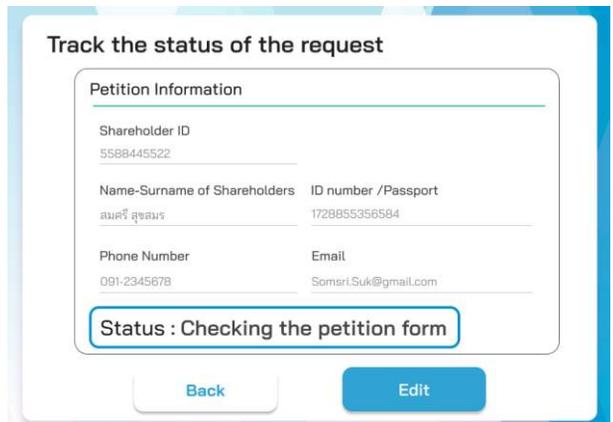
There are 3 status request status tracking examples as follows.

1. **Checking the petition form** is a request form pending verification of the user's information, the correctness and completeness of the attached documents confirming the identity according to the conditions of the company

E-mail notification of request review



Request form review status



2

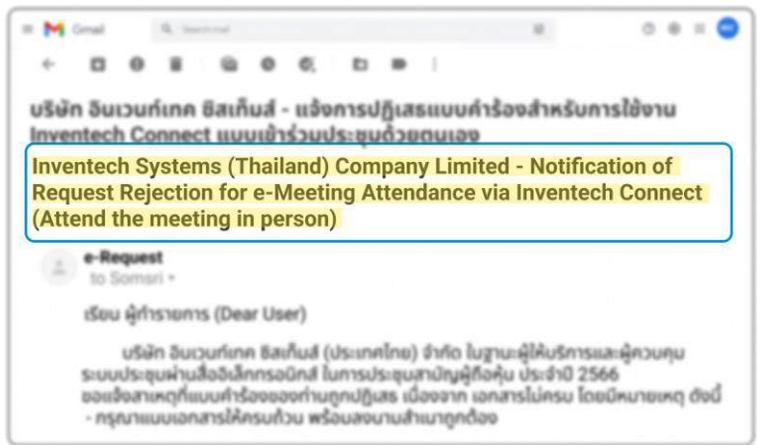
The procedure for submitting a request to attend the meeting in person

Request status tracking examples

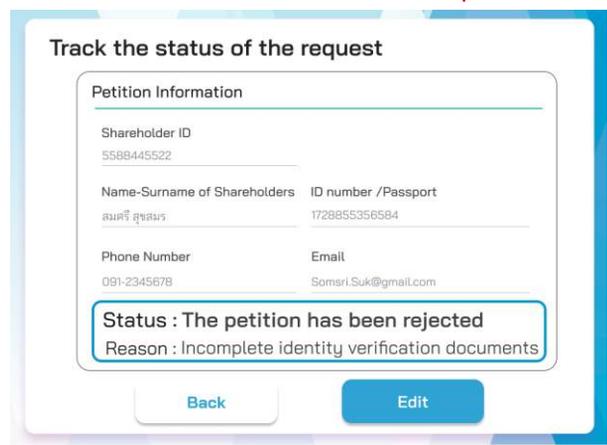
2. The application form has been rejected is the form of a request that has been rejected by the authorities, With clearly states the reason for the rejection.”

- This may be caused by
1. Documents attached to the documents confirming the identity are not comply with the conditions of the company.
 2. Documents attached to verify identity have expired.
 3. Attachments confirming identity are not certified copy.
 4. The document is unclear and cannot verify the identity of the person making the transaction.

E-mail notification of refusal of the request

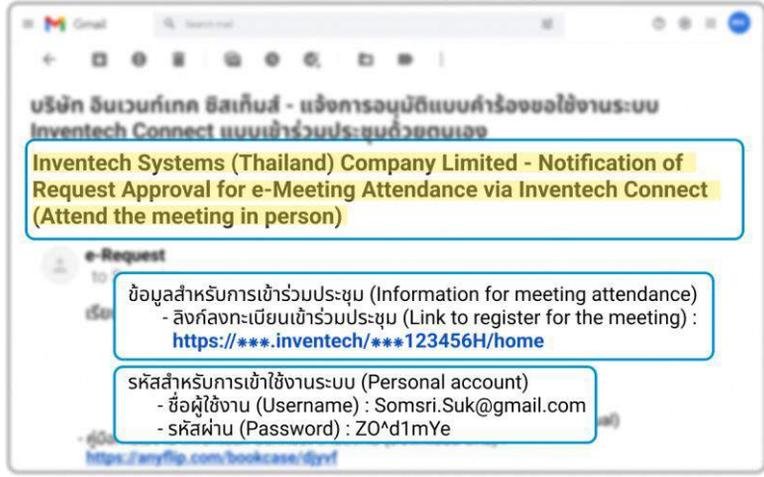


Status of the refusal of the request

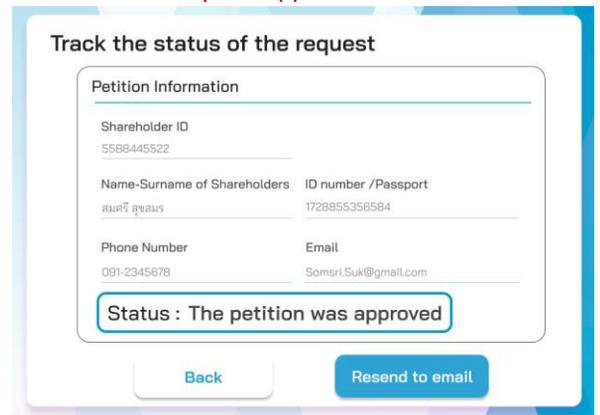


3. Approved petition is a request form that has been verified by the person making the transaction for the correctness and completeness of the identity document and has been approved by the petition.

E-mail notification of request approval



Request Approval Status



3 Tracking and editing of petitions

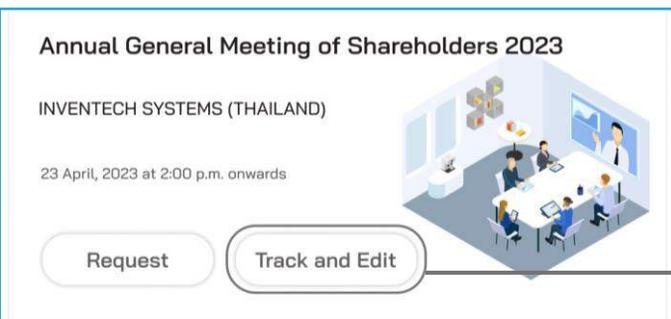
The transactor can track the status of the request form or modify the request form as follows.

Annual General Meeting of Shareholders 2023

INVENTECH SYSTEMS (THAILAND)

23 April, 2023 at 2:00 p.m. onwards

Request Track and Edit

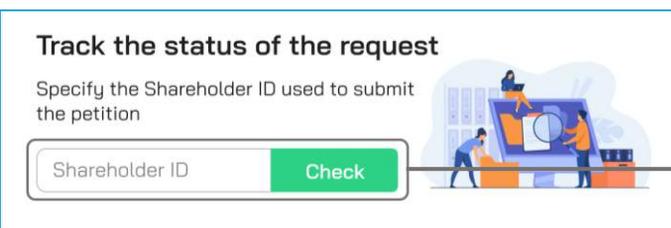


1. Press the "Track and Edit" button to check the status or edit the request form.

Track the status of the request

Specify the Shareholder ID used to submit the petition

Shareholder ID Check



2. Fill in the shareholder registration number, then press the "Verify" button

Enter the shareholder registration number used to submit the petition, then press the "Verify" button.

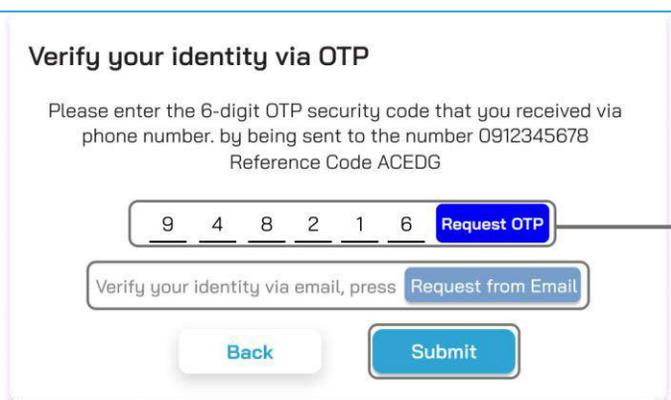
Verify your identity via OTP

Please enter the 6-digit OTP security code that you received via phone number. by being sent to the number 0912345678
Reference Code ACEDG

9 4 8 2 1 6 Request OTP

Verify your identity via email, press Request from Email

Back Submit



3. Verify your identity via OTP

- Press the "Request OTP" button to receive the security code.
- Get 6 digit OTP Enter the OTP received, then press the "Confirm" button.

Track the status of the request

Petition Information

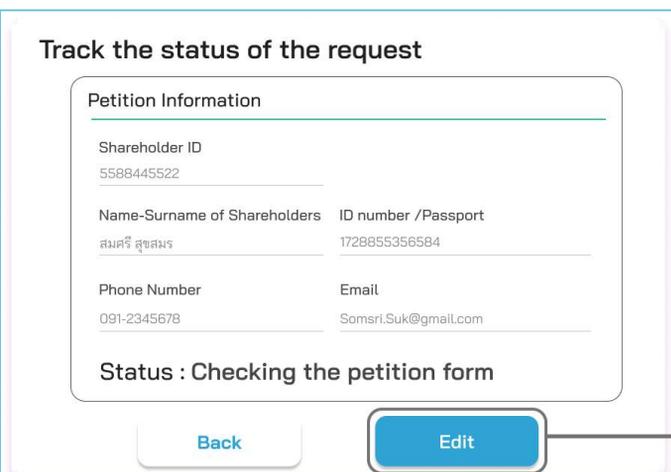
Shareholder ID
5588445522

Name-Surname of Shareholders ID number /Passport
สมศรี สุขสมร 1728855356584

Phone Number Email
091-2345678 Somsri.Suk@gmail.com

Status : Checking the petition form

Back Edit



4. Press the "Edit Request Form" button.

In case of wanting to edit the request form, the transactor can edit the request form as follows:

- Change the type of request
- Edit transactor information
- Edit identity document

4 Downloading Manual/System Tutorial Video

Link for downloading the Inventech Connect System Manual.
<https://bit.ly/3DD5jj9>



Link to watch video of using Inventech Connect system.
<https://bit.ly/3Uo6Ajn>





inventech
CONNECT

User Manual

INVENTECH CONNECT

Procedure for submitting
a proxy form
(Juristic Person)

INDEX

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Preparing information for submitting the request to proxy form (Juristic Person)

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The procedure for submitting a request to proxy form (Juristic Person)

- Fill in the information of the grantor and proxies
- Verify your identity via OTP
- Successful transaction (Verify the accuracy of the information)
- Request status tracking examples

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Tracking and editing of petitions

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Downloading Manual/System Tutorial Video

1

Preparing information for submitting the request to proxy form (Juristic Person)

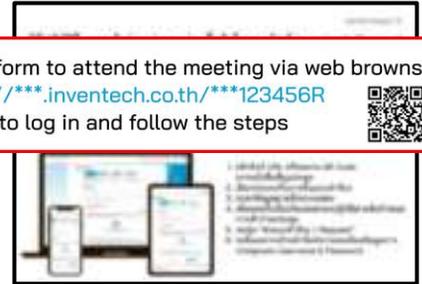
Submitting a petition through the Inventech Connect system For attending a proxy form juristic person, method and the steps are as follows

Information delivered to attendees

The attendees will receive a meeting invitation letter, and attachments sent by the company

- Attachment provides a link to attend the meeting.

1. Submit a request form to attend the meeting via web browser, Press the link https://**.inventech.co.th/**123456R or Scan the QR Code to log in and follow the steps



Preparation of information and documents

- Copy of company certificate.
- Copy of ID card or copy of proxy's passport with a valid signature.
- Copy of completed proxy form signed by both the grantor and the proxy.
- Additional documents according to the conditions of the company



Shareholder registration number



Company certificate



ID number

or



Passport



Proxy documents

Preparing equipment

You can be accessed through electronic devices, computers and mobile phones



Supported web browsers



Google Chrome



Safari



Microsoft Edge

2

The procedure for submitting a request to proxy form (Juristic Person)

Step 1 | Fill in the information of the grantor and proxies.

Fill out the following information for submitting a request to attend the meeting via the Inventech Connect system :

Request Form

Step 1 Information
 Step 2 Identity information
 Step 3 Verify your identity
 Step 4 Completed

Attendees in person
 Proxy
 Proxy form to a director

Shareholder Information

Individual
 Juristic Person

Shareholder ID *
5588445522

Corporate ID *
1195538001972

Proxy Information

Name - Surname of Proxy *
สงสาร อารชชาติ

ID number /Passport of Proxy *
1837766556840

Attach the identity document

The conditions for attaching documents [Read more](#)

Copy of ID card/driver's license/passport with certified true copy In this regard, please consider additional details in Enclosure 9 attached to the meeting invitation letter.


 Drag and drop files here to upload you can also
[Choose a file from your device](#)

 Copy of company certificate.png  

 Copy of ID card or passport of the proxy with a valid signature.jpg  

 Proxy Documents.pdf  

I agree to comply. [Attendance requirements through the Inventech Connect system.](#)
 I agree that the company will store / use personal information. Which appears on the identity document For identity verification And consider the request to attend the meeting Read more about [Conditions and policies](#) [Personal information](#)

Back

Next

Choose the form of submitting the request for attendance a proxy form

1. Fill in the grantor

- Select "Juristic Person"
- Shareholder registration number ID
- Juristic Person Registration Number

2. Fill in the proxy

- Name - surname of the proxy
- ID number/Passport number of the proxy

3. Attach the identity document

You can check the required documents under the conditions for attaching documents.

4. Agree to the terms and conditions

- select agree to the terms of attendance through the Inventech Connect system,
- and select agree to the terms and conditions. personal information

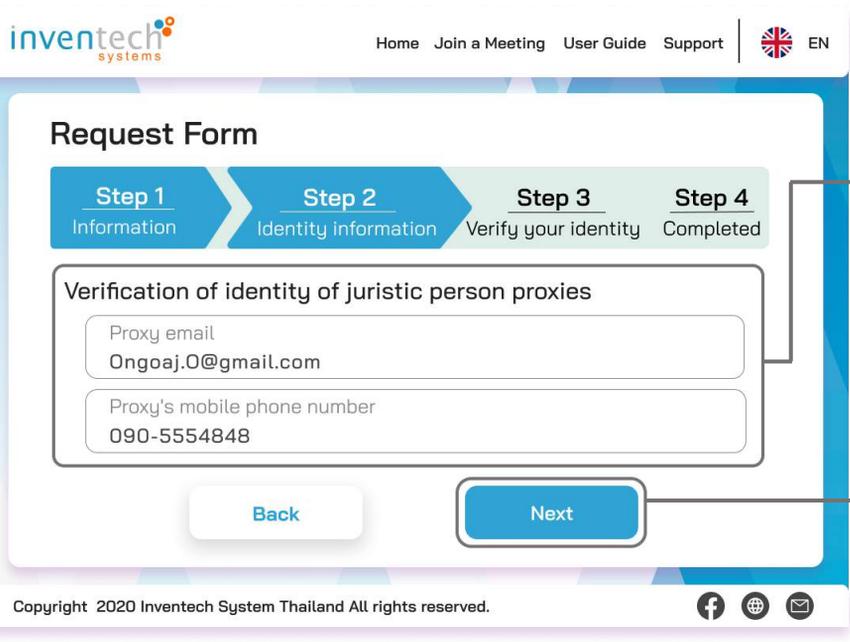
5. After filling out all the information, then press the "Next" button.

The system will verify shareholder information from shareholder registration number and citizen identification number/passport number with registration book closing information to verify shareholders' right to attend the meeting.

2

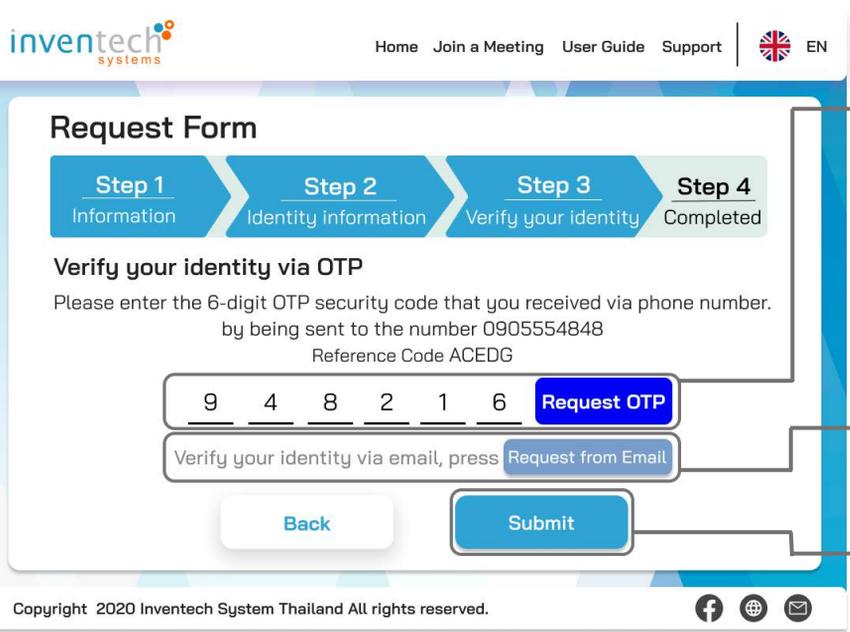
The procedure for submitting a request to proxy form (Juristic Person)

Step 2 Fill in the information for verifying the identity of the shareholders and proxies.



1. Fill in the information to verify the identity of proxy juristic person.
 - Proxy email
 - Mobile phone number of the proxy
2. After filling out all the information, press "Next"

Step 3 | Verify your identity via OTP



1. Press the button "Request OTP"
 - Enter the 6-digit OTP.

or request an OTP from email
2. Press the button "Submit a request"

2

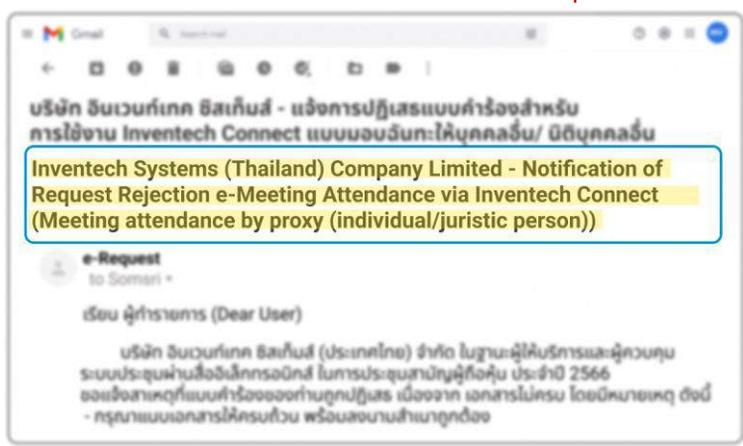
The procedure for submitting a request to proxy form (Juristic Person)

Request status tracking examples

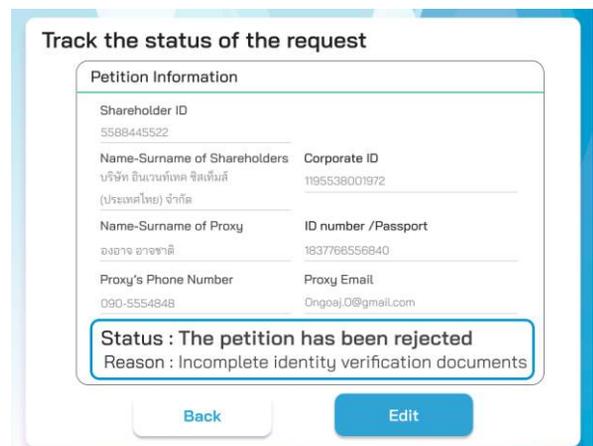
2. The application form has been rejected is the form of a request that has been rejected by the authorities, With clearly states the reason for the rejection.”

- This may be caused by
1. Documents attached to the documents confirming the identity are not comply with the conditions of the company.
 2. Documents attached to verify identity have expired.
 3. Attachments confirming identity are not certified copy.
 4. The document is unclear and cannot verify the identity of the person making the transaction.

E-mail notification of refusal of the request

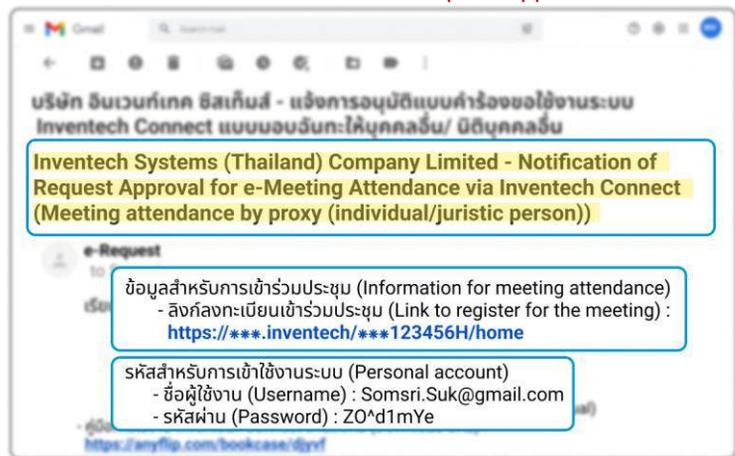


Status of the refusal of the request

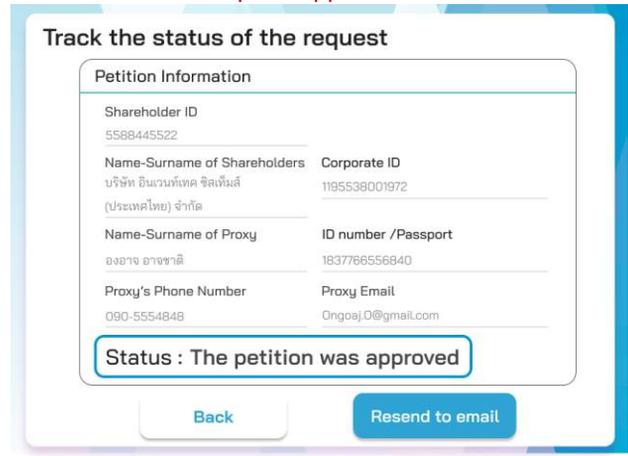


3. Approved petition is a request form that has been verified by the person making the transaction for the correctness and completeness of the identity document and has been approved by the petition.

E-mail notification of request approval



Request Approval Status



3 Tracking and editing of petitions

The transactor can track the status of the request form or modify the request form as follows.

Annual General Meeting of Shareholders 2023

INVENTECH SYSTEMS (THAILAND)

23 April, 2023 at 2:00 p.m. onwards



Request Track and Edit

1. Press the "Track and Edit" button to check the status or edit the request form.

Track the status of the request

Specify the Shareholder ID used to submit the petition

Shareholder ID Check



2. Fill in the shareholder registration number, then press the "Verify" button
- Enter the shareholder registration number used to submit the petition, then press the "Verify" button.

Verify your identity via OTP

Please enter the 6-digit OTP security code that you received via phone number. by being sent to the number 0912345678
Reference Code ACEDG

9 4 8 2 1 6 Request OTP

Verify your identity via email, press Request from Email

Back Submit

3. Verify your identity via OTP
 - Press the "Request OTP" button to receive the security code.
 - Get 6 digit OTP Enter the OTP received, then press the "Confirm" button.

Track the status of the request

Petition Information

Shareholder ID 5588445522	Corporate ID 1195538001972
Name-Surname of Shareholders บริษัท อินเวนท์ เทคโนโลยี ซิสเต็มส์ (ประเทศไทย) จำกัด	ID number /Passport 1837766556840
Name-Surname of Proxy องอาจ ออาจชาติ	Proxy Email Ongoaj.O@gmail.com
Proxy's Phone Number 090-5554848	

Status : Checking the petition form

Back Edit

4. Press the "Edit Request Form" button.
- In case of wanting to edit the request form, the transactor can edit the request form as follows:
- Change the type of request
 - Edit transactor information
 - Edit proxy information
 - Edit identity document

4 Downloading Manual/System Tutorial Video

Link for downloading the Inventech Connect System Manual.
<https://bit.ly/3DD5jj9>



Link to watch video of using Inventech Connect system.
<https://bit.ly/3Uo6Ajn>





inventech
connect

User Manual

INVENTECH CONNECT

Procedure for submitting
a proxy form (individual)

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The procedure for submitting a request to proxy form (individual)

- Fill in the information of the grantor and proxies
- Verify your identity via OTP
- Successful transaction (Verify the accuracy of the information)
- Request status tracking examples

3

Tracking and editing of petitions

4

Downloading Manual/System Tutorial Video

1

Preparing information for submitting the request to proxy form (individual)

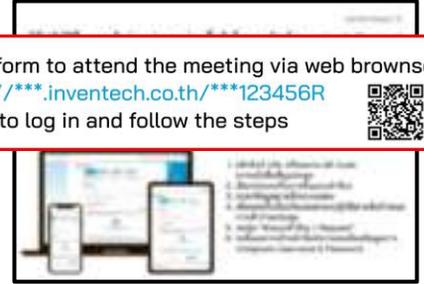
Submitting a petition through the Inventech Connect system For attending a proxy form individual, method and the steps are as follows

Information delivered to attendees

The attendees will receive a meeting invitation letter, and attachments sent by the company

- Attachment provides a link to attend the meeting.

1. Submit a request form to attend the meeting via web browser, Press the link https://***.inventech.co.th/123456R or Scan the QR Code to log in and follow the steps



Preparation of information and documents

- Copy of ID card, or copy of passport with duly signed copy.
- Copy of ID card or copy of proxy's passport with a valid signature.
- Copy of completed proxy form signed by both the grantor and the proxy.
- Additional documents according to the conditions of the company



Shareholder registration number



ID number

or



Passport



Proxy documents

Preparing equipment

You can be accessed through electronic devices, computers and mobile phones



Supported web browsers



Google Chrome



Safari



Microsoft Edge

2 The procedure for submitting a request to proxy form (individual)

Step 1 | Fill in the information of the grantor and proxies.

Fill out the following information for submitting a request to attend the meeting via the Inventech Connect system :

Request Form

- Step 1** Information
- Step 2 Identity information
- Step 3 Verify your identity
- Step 4 Completed

- Attendees in person
 Proxy
 Proxy form to a director

Shareholder Information

- Individual
 Juristic Person

Shareholder ID *
5588445522

ID number /Passport *
1728855356584

Proxy Information

Name - Surname of Proxy *
องอาจ อัจฉราดี

ID number /Passport of Proxy *
1837766556840

Attach the identity document

The conditions for attaching documents Read more

Copy of ID card/driver's license/passport with certified true copy In this regard, please consider additional details in Enclosure 9 attached to the meeting invitation letter.

Drag and drop files here to upload you can also
[Choose a file from your device](#)

- Copy of ID card or passport of shareholder with a valid signature.png
- Copy of ID card or passport of the proxy with a valid signature.jpg
- Proxy Documents.pdf

- I agree to comply. [Attendance requirements through the Inventech Connect system.](#)
- I agree that the company will store / use personal information. Which appears on the identity document For identity verification And consider the request to attend the meeting Read more about [Conditions and policies Personal information](#)

Back Next

Choose the form of submitting the request for attendance a proxy form

1. Fill in the grantor
 - Select "Individual"
 - Shareholder registration number ID number/Passport number
2. Fill in the proxy
 - Name - surname of the proxy
 - ID number/Passport number of the proxy
3. Attach the identity document

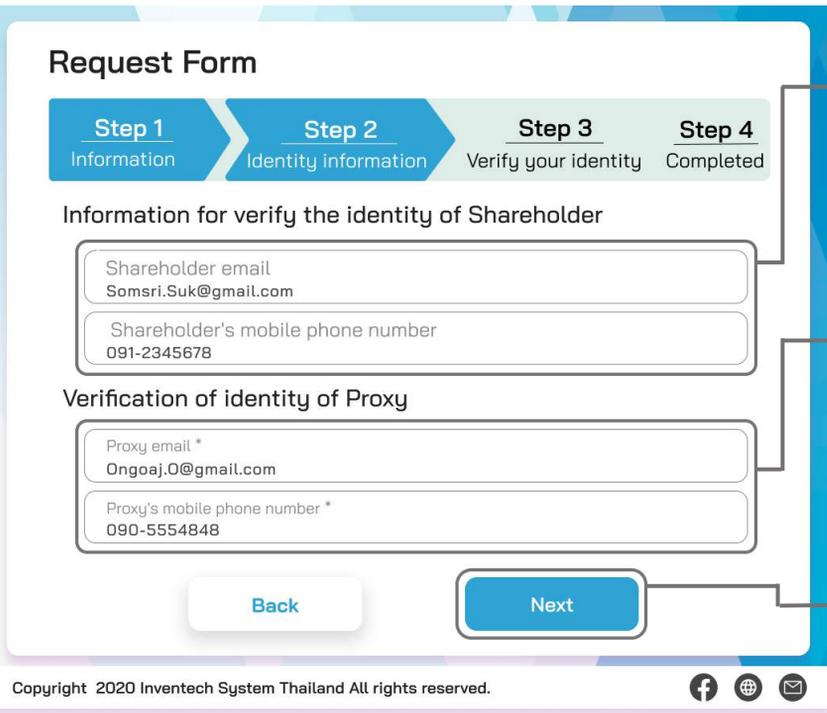
You can check the required documents under the conditions for attaching documents.
4. Agree to the terms and conditions
 - select agree to the terms of attendance through the Inventech Connect system,
 - and select agree to the terms and conditions. personal information
5. After filling out all the information, then press the "Next" button.

The system will verify shareholder information from shareholder registration number and citizen identification number/passport number with registration book closing information to verify shareholders' right to attend the meeting.

2

The procedure for submitting a request to proxy form (individual)

Step 2 | Fill in the information for verifying the identity of the shareholders and proxies.



Request Form

Step 1 Information | **Step 2 Identity information** | Step 3 Verify your identity | Step 4 Completed

Information for verify the identity of Shareholder

Shareholder email
Somsri.Suk@gmail.com

Shareholder's mobile phone number
091-2345678

Verification of identity of Proxy

Proxy email *
Ongoaj.O@gmail.com

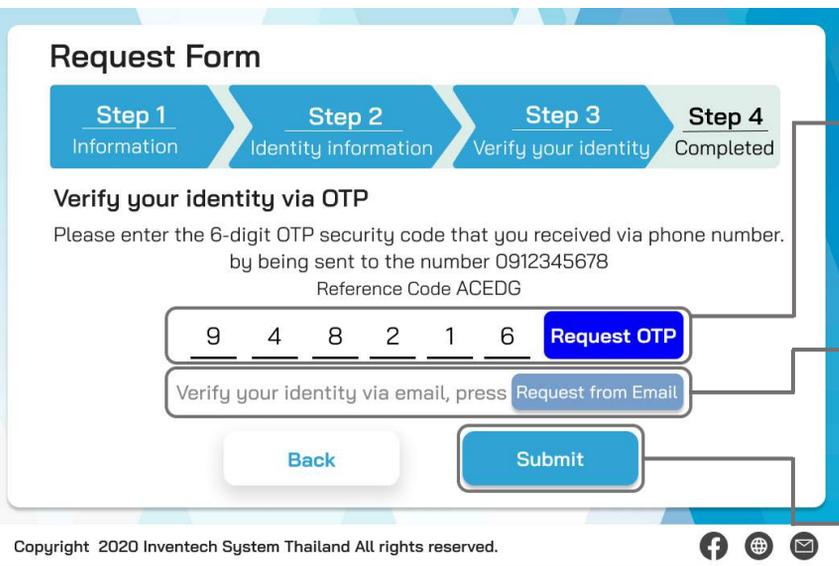
Proxy's mobile phone number *
090-5554848

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- 1. Fill in the information to verify the identity of shareholder.
 - Shareholder email
 - Shareholder's mobile phone number
- 2. Fill in the information to verify the identity of the proxy.
 - Proxy email
 - Mobile phone number of the proxy
- 3. After filling out all the information, press "Next"

Step 3 | Verify your identity via OTP



Request Form

Step 1 Information | Step 2 Identity information | **Step 3 Verify your identity** | Step 4 Completed

Verify your identity via OTP

Please enter the 6-digit OTP security code that you received via phone number.
by being sent to the number 0912345678
Reference Code ACEDG

9 4 8 2 1 6 Request OTP

Verify your identity via email, press Request from Email

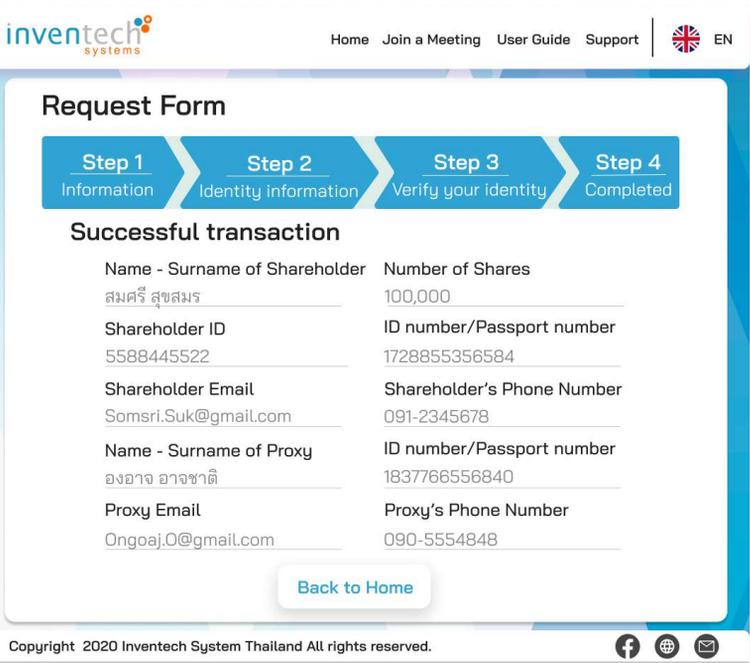
Back Submit

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- 1. Press the button "Request OTP"
 - Enter the 6-digit OTP.
- or request an OTP from email
- 2. Press the button "Submit a request"

2 The procedure for submitting a request to proxy form (individual)

Step 4 | Successful transaction (Verify the accuracy of the information)



The system will display the information submitted in the application to verify the accuracy of the information.

- Proxy Grantor Information
- Proxy information

It completes the petition submission process.

The staff will check the information on the request form and the identity document

Participants can check the status of a request in two ways :

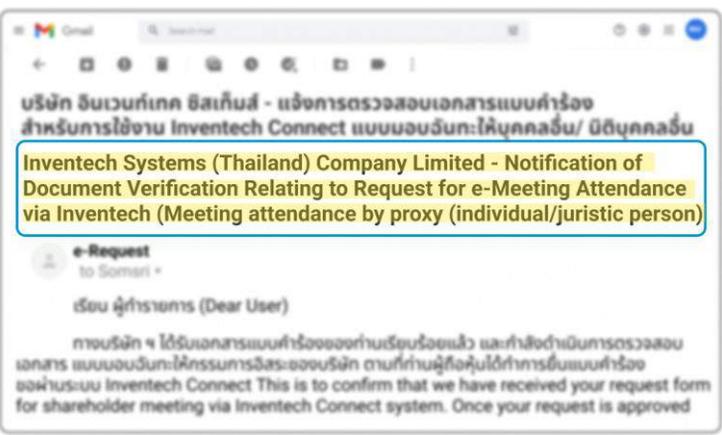
1. E-mail notification of request verification
2. Request status tracking via Inventech Connect system

Request status tracking examples

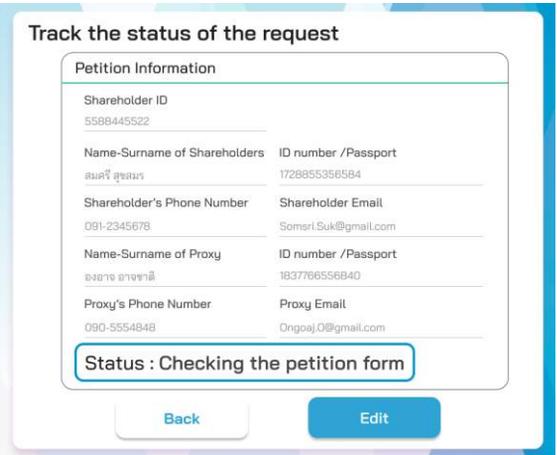
There are 3 status request status tracking examples as follows.

1. **Checking the petition form** is a request form pending verification of the user's information, the correctness and completeness of the attached documents confirming the identity according to the conditions of the company

E-mail notification of request review



Request form review status



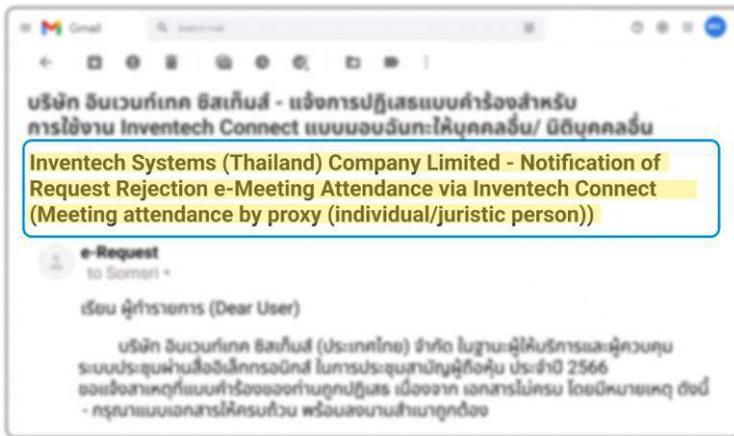
2 The procedure for submitting a request to proxy form (individual)

Request status tracking examples

2. The application form has been rejected is the form of a request that has been rejected by the authorities, With clearly states the reason for the rejection.”

- This may be caused by
1. Documents attached to the documents confirming the identity are not comply with the conditions of the company.
 2. Documents attached to verify identity have expired.
 3. Attachments confirming identity are not certified copy.
 4. The document is unclear and cannot verify the identity of the person making the transaction.

E-mail notification of refusal of the request



Status of the refusal of the request

Track the status of the request

Petition Information

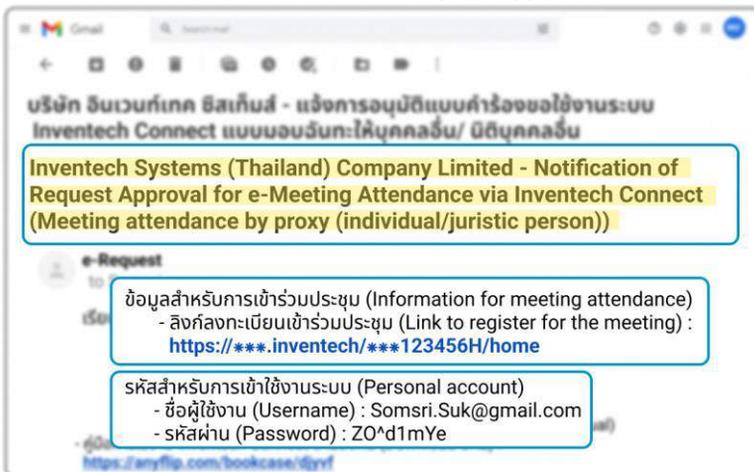
Shareholder ID	5588445522	
Name-Surname of Shareholders	ID number /Passport	สมศรี สุขสมร 1728855356584
Shareholder's Phone Number	Shareholder Email	091-2345678 Somsri.Suk@gmail.com
Name-Surname of Proxy	ID number /Passport	องอาจ อางชาติ 1837766556840
Proxy's Phone Number	Proxy Email	090-5554848 Ongoj.O@gmail.com

Status : The petition has been rejected
Reason : Incomplete identity verification documents

[Back](#) [Edit](#)

3. Approved petition is a request form that has been verified by the person making the transaction for the correctness and completeness of the identity document and has been approved by the petition.

E-mail notification of request approval



Request Approval Status

Track the status of the request

Petition Information

Shareholder ID	5588445522	
Name-Surname of Shareholders	ID number /Passport	สมศรี สุขสมร 1728855356584
Shareholder's Phone Number	Shareholder Email	091-2345678 Somsri.Suk@gmail.com
Name-Surname of Proxy	ID number /Passport	องอาจ อางชาติ 1837766556840
Proxy's Phone Number	Proxy Email	090-5554848 Ongoj.O@gmail.com

Status :The petition was approved

[Back](#) [Resend to email](#)

3 Tracking and editing of petitions

The transactor can track the status of the request form or modify the request form as follows.

Annual General Meeting of Shareholders 2023

INVENTECH SYSTEMS (THAILAND)

23 April, 2023 at 2:00 p.m. onwards



Request Track and Edit

1. Press the "Track and Edit" button to check the status or edit the request form.

Track the status of the request

Specify the Shareholder ID used to submit the petition

Shareholder ID Check



2. Fill in the shareholder registration number, then press the "Verify" button
- Enter the shareholder registration number used to submit the petition, then press the "Verify" button.

Verify your identity via OTP

Please enter the 6-digit OTP security code that you received via phone number. by being sent to the number 0912345678
Reference Code ACEDG

9 4 8 2 1 6 Request OTP

Verify your identity via email, press Request from Email

Back Submit

3. Verify your identity via OTP
 - Press the "Request OTP" button to receive the security code.
 - Get 6 digit OTP Enter the OTP received, then press the "Confirm" button.

Track the status of the request

Petition Information

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องอาจ อางชาติ	1837766556840
Proxy's Phone Number	Proxy Email
090-5554848	Ongoaj.O@gmail.com

Status : Checking the petition form

Back Edit

4. Press the "Edit Request Form" button.
- In case of wanting to edit the request form, the transactor can edit the request form as follows:
- Change the type of request
 - Edit transactor information
 - Edit proxy information
 - Edit identity document

4 Downloading Manual/System Tutorial Video

Link for downloading the Inventech Connect System Manual.
<https://bit.ly/3DD5jj9>



Link to watch video of using Inventech Connect system.
<https://bit.ly/3Uo6Ajn>

