



## Guideline for attendees to attend the 2020 Shareholders' Annual General Meeting about Prevent Infection and Reduce the Spread of Coronavirus Disease 2019

According to reduce the Spread of Coronavirus Disease 2019, the company kind concern for the health of everyone. The company would like to would like to inform the guideline as follows:

1. The company encourage shareholders to consider and appoint an independent director as their proxy to attend the meeting in person. By sending a proxy to the company in advance of the meeting date. And filling the detail and signing in proxy Form B. with the invitation and send the proxy and a copy of documents or evidence supporting the appointment to the Company Secretary at SPCG Public Company Limited, No. 1 Capital Work Place Building, Floor 10, Soi Jamjan, Klongton-Nua, Watthana, Bangkok 10110.

2. The Company will set up a screening station at the Meeting's entrance. In case any person with risk is found, the Company would request him/her to avoid entering the Meeting venue. In this case, shareholder may consider appointing the Company's Independent Directors to attend the Meeting on their behalf.

3. The company will prepare hand sanitizer for washing hands before and after the meeting.

The Company would like to thank the shareholders in advance for your kind cooperation.